



February 11, 2019 ♦ 7:00 p.m.
Wattsburg Area Elementary School

AGENDA

I. Call to Order – Dr. Andy Pushchak, Board President

A. Pledge

B. Roll Call:

Mr. Eric Duda

Dr. Bill Hallock

Mr. Josh Paris

Mrs. Julie Piekiewicz

Mr. Marty Pushchak

Mrs. Brenda Sandberg

Mr. Aaron Snippert

Mrs. Amanda Thayer-Zacks

Dr. Andy Pushchak

II. School Reports

III. Guest and Citizen Comments

A. All visitors will be recognized and directed by the Board President.

B. Visitors that have requested to be on the agenda are limited to 10 minutes.

C. Visitors not on the agenda must sign the visitor's log and are limited to 5 minutes.

IV. Superintendent's Report – Mr. Ken Berlin

V. Business Administrator's Report – Mrs. Vicki Bendig

A. Treasurer's Reports

General Fund: \$11,523,522.19

Capital Projects:

Cafeteria Report:

B. Bills

Exhibit A1 Checks Already Written: \$52,736.57

Exhibit A2 Checks Already Written:

Exhibit A3 General Fund Bills:

Exhibit B Cafeteria Bills:

Exhibit B1 Cafeteria Checks Already Written:

Exhibit C Capital Project Fund Bills:

Exhibit D SHS Activity Fund Report:

VI. Legal Advisement – Dr. Andy Pushchak

VII. Finance – Mr. Marty Pushchak

F – 1 (I) Budgetary Transfers

- To authorize the Business Administrator to transfer \$1,530,000 from the Unassigned Fund Balance and assign it to the Committed Reserve Fund for the WAMS HVAC renovation and mechanical upgrades and to transfer \$943,045.05 from the Committed Reserve Fund and assign it to the Capital Projects Fund for Application 1 of the WAMS HVAC GESA Project.

VIII. Building and Grounds – Mr. Aaron Snippert

IX. Personnel – Mrs. Brenda Sandberg

P – 1 (I) Kelly Substitute Additions

- To approve Destiny Matson-Warner and Mary Ann Minnis as additions to the Kelly Educational Staffing Substitute List.

P – 2 (I) Leave Requests

- To approve the following leave requests:
 - An Intermittent Family Medical Leave of Absence for Denise Hackenberg effective February 6, 2019.
 - An Intermittent Family Medical Leave of Absence for Crystol Fenno effective February 11, 2019.
 - A Sabbatical Leave of Absence for Judy Metzler effective January 17, 2019 through June 7, 2019.

P – 3 (I) Appointments

- To approve the following appointments:
 - Valerie Dolph as Cook/Baker, Class B, 5.5 hours/day, 180 days/year at the rate of \$12.67 hour effective February 5, 2019.
 - Amanda Green as Medical Assistant, Class B, 185 days/year, 7.25 hours/day at the rate of \$20.00/hour effective February 19, 2019.

P – 4 (I) WASD/WESPA Memorandum of Agreement

- To approve the Medical Assistant Memorandum of Agreement between WASD and WESPA Local 2 as outlined.

P – 5 (I) Conference Requests

- To approve the following conference requests:
 - Leslee Hutchinson to attend CDT Item Data Review on March 25-29, 2019 in Harrisburg, PA at no cost to the district.
 - MaryBeth Hengelbrok, Todd Talbot, and Erica Young to attend Microsoft Innovative Educator Teacher's Academy on February 19, 2019 in Edinboro, PA. Estimated cost: \$212.20. Funds from Professional Development.
 - Susan Nolan, Julie O'Donnell, and Ryan Murphy to attend PSSA & Keystone Depth of Knowledge Item Writing and Scoring on February 13, 2019 in Edinboro, PA. Estimated cost: \$362.10. Funds from Professional Development.
 - Chris Paris to attend PDE Data Summit on March 24-27, 2019 in Hershey, PA. Estimated cost \$1,204.49. Funds from Principal Conference.
 - Jeff Gifford to attend NW PA Turf and Ornamental Conference on March 19, 2019 in Meadville, PA. Estimated cost: \$118.36. Funds from Maintenance Conference & Dues.

X. Policy – Mrs. Julie Piekiewicz

XI. Curriculum – Dr. Bill Hallock

C – 1 (I) Homebound Instruction

- To approve the homebound instruction of a WAMS 7th grade student from January 18, 2019 anticipated through March 1, 2019.

C – 2 (I) Approval of Academic Services

- To approve academic services of LearnWell for a hospitalized WAMS 8th grade student beginning January 29, 2019 with an estimated end date of February 28, 2019.

XII. **Technology – Mr. Josh Paris**

TE – 1 (I) Renewal of Sapphire Suite Software

- To approve the renewal of the Sapphire Suite Software as outlined.

XIII. **Transportation – Mr. Eric Duda**

T – 1 (I) Transportation Requests

- To approve the transportation requests and ratification of field trips since last meeting as outlined.

Group Requesting:	Date	Destination:	Estimated Cost:	Funds By:
Senior Class 2019	Friday, May 31, 2019	Victorian Princess, Bayfront	\$1,900.00	Students
AFJROTC	Thursday, June 20 through Sunday, June 30 2019	Buffalo Airport Europe Trip	\$4,000.00	AFJROTC
4 th Grade	Thursday, May 23, 2019	Carnegie Science Center	\$5,037.42	PTO
Seneca Marching Band	Saturday, April 27 through Saturday, May 4, 2019	Universal Studios, Orlando, FL		Students and Band Boosters
4 th Grade	Wednesday, June 5, 2019	Eastway Lanes CiCi's Pizza	\$1,335.08	PTO

XIV. **Athletic/Extra-Curricular – Mrs. Amanda Thayer-Zacks**

AE – 1 (I) Volunteer List

- To approve Kimberly Bayhurst, Lea Hetherington and Justin Wetzel as additions to the WASD Volunteer List.

AE – 2 (I) Extra-Curricular Appointment

- To approve the appointment of Rhonda Henry as a WAMS Extra-Mile After-School Math Tutor for the 2018-2019 school year.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Dr. Bill Hallock**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**